

# Whittington Parish Council

## Agenda Parish Council Meeting **Monday 26th June 2020** at **7.00pm**

in a **ZOOM meeting** due to COVID19 Government recommendations.

Clerk: Gillian Newton, 14 Marton Drive, Bare, Morecambe, LA4 6RB. 07773678608 [gillianhodgson6@gmail.com](mailto:gillianhodgson6@gmail.com)

Agenda & Full Minutes of meetings available on the noticeboard, by request from the Clerk, and archived on the Whittington Blog page <http://www.whittingtonvillage.org.uk/blog/parish-council/> and Lancaster City Council <https://committeeadmin.lancaster.gov.uk/ecCatDisplay.aspx?sched=doc&cat=13179&path=13175,13177>

Clerk to the Parish Council, Gillian Newton .....

1. Apologies for absence received.
2. Minutes of the Parish Council meeting held on Monday 16th March 2020 (attached)
3. Clerk's report – Clerks & Councils Direct Issue 129 May 2020;
4. **PACT.** 1 crime reported during February – Burglary on or near Docker Lane under investigation. 3 crimes reported during March – Violence or sexual offence on or near Church Street under investigation; 2 vehicle crimes on or near Manor Farm under investigation. Lancashire Constabulary representative PC 3511 James Hodgson, Lancaster, Lune Valley and Rural Areas. The link to local crime figures available at [www.police.uk](http://www.police.uk) Lancashire Constabulary>Upper Lune Valley and then your postcode. Contact PC 3573 Rob Barnsley Community Beat Manager or PCSO 7109 Sarah Shepherd [morecambep@lancashire.pnn.police.uk](mailto:morecambep@lancashire.pnn.police.uk) Tel: 101 for non-emergencies, or from an internet connected mobile, 112.

Download <https://what3words.com/about-us/> to identify your exact location eg: bus stop at village hall is **surprises:splashes:printers**

### 5. Finance

- a) External audit to be completed by PKF Littlejohn LLP on completion of AGAR Part 2.
- b) Cllrs to agree end of year accounts, bank reconciliation, variation details and complete annual governance statement and Annual Return part 2.
- c) CHEQUE £10 Anne Pettifor internal audit completed June
- d) CHEQUE £312.24 BHIB Local Council Annual Insurance due June 1<sup>st</sup>
- e) CHEQUE £100 Whittington Village Hall annual rent for 2018 Invoice 100 dated 10.03.2020
- f) CHEQUE £100 Whittington Village Hall annual rent for 2019 Invoice 100 dated 10.03.2020
- g) CHEQUE £91.62 LALC annual subscription Invoice 2068 dated 03.03.2020
- h) CHEQUE £35.30 G.Newton expenses stationery and ink.
- i) CHEQUE £180 CASH to G.Newton for Annual Gardening Competition
- j) Trophy to be purchased for Gardening Competition.
- k) Standing order £ 317.66 6<sup>th</sup> April G.Newton quarterly wages
- l) BACS £4,278,65 Lancaster City Council precept request for 2020/21  
Current account Sheet 309 15<sup>th</sup> June £9,128.39 and Bonus Saver account Sheet 79 15<sup>th</sup> June £143.94

### 6. Planning

- 6.1 19/01509/FUL and 19/01510/LB** Listed building application for works to facilitate the change of use and conversion of barn and shippon to form dwelling (C3) and holiday cottage (C1), erection of a single storey rear extension, installation of replacement roof on existing barn, installation of steel beams and new internal floor, construction of roof on existing shippon and installation of roof lights, installation of windows and doors in existing openings and installation of new internal partition walls for Mr.G. Collinson, Low Hall Farm, Main Street, Whittington, LA6 2NY. **Awaiting decision.**
- 6.2 19/01590/LB** Listed building application for the installation of replacement windows and doors, installation of a first floor, installation of a replacement roof on existing barn, installation of internal staircase and internal partition walls and removal of the side entrance walls for Mr Edward Mackereth, Whittington Farm, Main Street, Whittington, LA6 2NX **Application permitted.**
- 6.3 20/00185/FUL** Erection of a car port to the south elevation and construction of a balcony to the east elevation for Mr&Mrs Hugh Redmayne, Lane Foot House, Kirkby Lonsdale Road, Newton, LA6 2NZ **Application permitted.**

Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>

7. **LALC/NALC** COVID19 recommendations circulated electronically.
8. **Lancaster City Council** COVID19 recommendations circulated electronically.
9. **Lancashire County Council**
  - a) Consumer Alerts – March, April, May and June issues circulated electronically and displayed on noticeboard.
  - b) COVID19 recommendations circulated electronically
10. Electronic communication update. Contact 3 villages Email [wagtailnews@gmail.com](mailto:wagtailnews@gmail.com)
11. Traffic issues <https://www.lancashire.gov.uk/roads-parking-and-travel/report-it/>
  - a) Flooding reported at Newton Home Lane W462196
  - b) Low Hall Barn corner W462202; The inner corner drainage grid at Low Hall Barn is not registered as a grid. Reported as a flooded highway. Works to be completed by beginning of July.
  - c) Potholes reported along B6254 entering the village from Kirkby Lonsdale W479564.
12. VE 75 Commemoration weekend 8<sup>th</sup>/9<sup>th</sup>/10<sup>th</sup> May 2020 cancelled due to COVID19 Government recommendations.
13. Gardening Competition judging to commence from mid July.
14. Business introduced by Councillors

**Parish Assembly Monday 20<sup>th</sup> April cancelled due to COVID19 Government recommendations.**

The Local Government Act 1972 states that 'for every parish there shall be a Parish Meeting for the purpose of discussing parish affairs and exercising any functions conferred on such meetings by any enactment...'

#### A Simple Guide to Parish Meetings

Parish Meetings are quite distinct from meetings of the Parish Council, although the two are often confused.

#### The confusion arises for several reasons

- if present, the Chairman of the Parish Council must chair the Parish Meeting;
- the Clerk to the Parish Council organises and takes the minutes of the Parish Meeting;
- the Annual Parish Meeting often takes place on the same evening as the AGM of the Parish Council.

#### Some of the differences are as follows

- **Any person on the electoral register** of the parish is entitled to speak at a Parish Meeting, at a meeting of the Parish Council members of the public may speak only at the Chairman's discretion.
- With the exception of the Chairman, councillors rank the same as other members of the electorate.
- Agendas for Parish Council meetings must be published three days ahead of the meeting, for Parish Meetings a skeleton agenda is usually published ahead of the meeting, but often items are added up to and even during the meeting.
- Only Councillors may request items to be placed on the agenda of a Parish Council meeting whereas any member of the electorate may do so at a Parish Meeting.
- Any matter pertinent to the parish may be discussed at a Parish Meeting, whereas at a Parish Council meeting subjects for discussion should be limited to those matters on which the council has the power to act (conferred by various Acts of Parliament).
- The press and general public have a right to attend Parish Meetings, but anyone not on the electoral register of the parish is 'stranger' and does not have the right to vote.

#### In a summary

A Parish Meeting is a meeting of the people of the parish.

A Parish Council Meeting is a meeting of the parish councillors.

Source - <http://askyourcouncil.uk/understanding-your-council/parish-meetings-and-parish-polls/>

Monday 20<sup>th</sup> July tbc

Monday 21<sup>st</sup> September

Monday 16<sup>th</sup> November

*Meetings in Whittington Village Hall start prompt at 7.00pm*

*Preceded by an open public meeting at 6.45pm*